

THE ANNUAL GENERAL MEETING

The Annual General Meeting consists of two meetings.

- 1. The Annual Meeting of Parishioners is open to all persons resident in the ecclesiastical parish of the church, and is for the purpose of electing the Churchwardens of the parish. All residents of the parish whose names are entered on the civil Electoral Roll are entitled to vote.**
- 2. The Annual Parochial Church Meeting (APCM) is open to all persons resident in the ecclesiastical parish and those on its electoral roll. Only those whose names are entered on the Electoral Roll of the parish church may speak or vote. This meeting hears reports on the church's maintenance and work over the past year, receives the examined or audited accounts, and elects an Electoral Roll member to serve as the parish representative on the Deanery Synod, and other members to the Parochial Church Council.**

The meetings may be chaired by the Rector or *in absentia* by the Lay-chair of the PCC.

(1) ANNUAL MEETING OF PARISHIONERS AGENDA

<ol style="list-style-type: none">1. Minutes of last year's Annual Meeting of Parishioners.2. Elections of Churchwardens for the ecclesiastical parish. <i>Note: The Representation Rules state that nominations for this election must have been received by the Rector before the start of the meeting</i>3. Any other business of general parish concern, or items those attending may wish to be referred to the PCC.	<i>PCC Secretary</i>
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(2) ANNUAL PAROCHIAL CHURCH MEETING AGENDA

<ol style="list-style-type: none">1. Opening prayer.2. Apologies for absence received. <i>(Not assumed apologies for those noticed to be absent)</i>3. Appointment of Tellers to count the votes of any elections during the meeting if so required.4. Minutes of last year's Annual Parochial Church Meeting.5. Amendments and Adoption of those Minutes as an accurate record.	<i>Chair</i> <i>PCC Secretary</i> <i>Chair</i> <i>PCC Secretary</i>
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6.	Matters Arising.	
7.	Electoral Roll report on numbers, additions, deletions.	<i>Electoral Roll Officer</i>
8.	PCC Annual report. <i>Number of meetings, main items of business etc.</i>	<i>PCC Secretary</i>
9.	Financial report including: a) report on the financial affairs of the parish church/PCC. b) the presentation of the examined or audited accounts. c) proposal for the formal adoption of the accounts. d) appointment of auditor for the coming year.	<i>PCC Treasurer</i>
10.	Churchwardens report to include review of the church fabric, goods and ornaments. <i>The Church Inventory is presented for signature by the Rector.</i>	<i>Churchwardens</i>
11.	There may be reports on a) Worship b) Social and Fund Raising events. c) Mission and outreach.	<i>Worship Committee Social Committee Mission Group</i>
12.	Joint Benefice Council report on the year's activities.	<i>Benefice Council representative</i>
13.	Deanery Synod report on the past year.	<i>Deanery Synod representative</i>
14.	Elections from those entered on the Electoral Roll of the ecclesiastical parish a) Deanery Synod representative (<i>x1 every 3rd year</i>) b) P.C.C. representatives (<i>x6 if Electoral roll numbers less than 50 members</i>)	
15.	Rector's report to the Benefice	<i>Rector</i>
16.	Any other business of general parish concern, or items those attending may wish to be referred to the PCC.	

P.C.C. MEETING

The AGM is followed by a short meeting of the P.C.C. to elect:

- a) Honorary Lay-chair.
- b) Honorary Secretary.
- c) Honorary Treasurer.
- d) Electoral Roll Officer.
- e) Any co-opted appointments.

The meeting may also consider any urgent business that cannot wait until the next full PCC meeting, the date, time and venue of which will be announced.